

To:
From:
Subject: Attending the Wordbee User Day
Dear (insert managers name)

I'm writing to seek your approval to attend the Wordbee User Day event, 14 June 2019 being held in Lisbon, Portugal. With the increasing importance of our translation projects, I want to ensure I stay current on the newest Wordbee Translator and Beebox features.

Here are some ways our company would benefit from my attendance:

- I'll become an experience expert — I'll gain valuable insights to build a time- and cost-effective workflow, automate manual actions, and improve our localization project management processes and driving brand loyalty and growth.
- We'll keep on top of the latest Wordbee and Beebox features — In Wordbee training and workshop sessions, I'll hear best practices and success stories from Wordbee Inhouse experts. Including everything regarding the Wordbee CAT Editor, Global Search, QA checks, live preview, sentiment analysis, and much much more.
- We'll see how to make the most of our Wordbee investments — I'll learn time-saving insights and tips & tricks for using Wordbee Translator and Beebox.
- I'll meet the Wordbee experts — At daily social events, I'll have the chance to connect with Wordbee experts and other Wordbee clients. We'll swap stories and share ideas for improving our Wordbee applications experiences.
- I will gain valuable knowledge on Beebox - I will take advantage of the Wordbee Translator experts at the event to help our company to set up translation workflows with ease, and learn inside tips to perfect our translation project's consistency.

You can learn more about the event: <https://www.wordbee.com/wordbee-user-day-2019/>